Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 4-25-07-1077

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

ITEM#	QTY.	UNIT	ARTICLES	
1	40	drum	Delivery Term: Staggard Delivery Calcium Hypochlorite, 45 kgs./drum, atleast 70% active	
			chlorine, in a sealed plastic containers, NSF certified, with manufacturer's distributorship & COA issued by the manufacturer, MSDS and PIPAC analysis named the bidder's company	
2	400	bag	Polyaluminum Chloride (PAC) 25kgs/bag; color: light yellow	
3	1	bag	Cationic Polymer, 25kgs/bag	
4	1	pack	DPD Free Chlorine reagent for 5 ml sample (100pcs/pack)	
		1	Cat. No. 1407799	
			X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-	
	PURPOSE	E	ITEM 1-3: For use in all pumping stations and Level III TOTAL	
			water sources, this city.	
			ITEM 4: For use in chlorine residual testing.	
			LIPPIN	
Compan	ny Name / B	usiness Name	& Address Name / Signature of Representatives Form & Amou	unt

of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 4-25-07-1077 DATE : July 3, 2025

PURPOSE: ITEM 1-3: FOR USE IN ALL PUMPING STATIONS AND LEVEL III WATER SOURCES, THIS CITY.

ITEM 4: FOR USE IN CHLORINE RESIDUAL TESTING.

OFFICE: CWD

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., August 5, 2025

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check Surety Bond

(2% of ABC) (5% of ABC)

1,012,500.00 : 20,250.00 : 50,625.00

PRE-BID CONFERENCE:

July 24, 2025 at 8:30 AM, BAC Secretariat Office

TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank

: Two percent (2%) of the ABC (See above)

in favor of City Treasurer of San Carlos City.

Bank draft/guarantee or irrevocable letter of

b) Bank draft/guarantee or irrevocable letter of credit : Two percent (2%) of the ABC (See above) issued by a Universal or Commercial Bank:

Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

if issued by a foreign bank.

c) Surety Bond callable upon : Five percent (5%) of the ABC (See above) demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing : Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of

(per City Ordinance No. 23-21, Series of 2023.)

P5,000.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- **4.** Your price offer must be valid for 120 calendar days.
- **5.** Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- **8.** Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE